MINUTES OF THE MEETING OF THE DIRECTORS OF TWAIN HARTE

VALLEY MUTUAL WATER COMPANY

December 13, 2022

The board of directors of Twain Harte Valley Mutual Water Company held their regularly scheduled meeting on December 13, 2022 via zoom. Attendees were directors Chris Trott, Gary Green, Al De Bella, Irv Pearce, and bookkeeper, Jody Trott. Absent: Kari Kirby

The first matter to come before the board was approval of the financial report and the minutes of the meeting of the board of directors for September 27, 2022. Upon motion duly made, second and carried, the minutes and financial reports were approved by the board.

The next matter to come before the board was sand filter replacement update. First half of the project is completed. Irv proposes to finish the second filter in the next 10 days. Clay will need to come back to correct the first sand filter proportions. Mike said the plant wasn’t making good water, so he adjusted the chlorine to fix the problem. Waiting for all the bills for the project to come in to determine the total cost of the project.

The next matter to come before the board was the fire hydrant signage update. Al is still working on this with the committee (Al, Sean & Terry) and will have an update in the spring. Irv proposes to paint arrows on the street to indicate the fire hydrants.

The next matter to come before the board is the update from October 15, 2022 to create subcommittees and proposals for our goals and priorities for the next fiscal year.

1. Replace 2 main valves in the ground in front of the pump house
2. Website, Social Media, Newsletters
   * Gary/ Webpage, Al/Newsletter
   * Irv has proposal from Buckhorn - $1200 website design/build/updates. Fees: $25m website maintenance, $50m adding credit card only payments, $75 adding credit card & PayPal payments
   * Gary has proposal from Steamline - $75m/$900y, unlimited archiving, training, design. Gary to confirm cancellation policy with Madison at Streamline
   * Next step – call with Buckhorn for online proposal
3. Investigate solar panels for the pump house
   * No one assigned to this project, talked about putting them on the water tanks.
4. Reissue certificates for members and issue to new members
5. Shed for the pump house
   * Kari – No go on storage containers/pods. Storage sheds approx. $3K range
   * 10’x12’ size would be best
   * Placement is to be behind the chlorine building
   * Chris to investigate further and will have options before the next meeting

The next matter to come before the board is Zane Cary, property owner on the corner of Middlecamp and Southfork (triangular property at the stop sign). He will apply for a building permit and would like to apply for water hookups. TUD has agreed to give him water. It’s costly to go through the state for approval of water hookups. Chris will follow up with Zane.

The next matter to come before the board was the President’s report:

* Monthly water production – September and November are the highest ever in our record keeping. November is the highest. Sounds like there may be a leak somewhere
* Tank Inspection/Cleaning Schedule – Original Company we were working with have declared bankruptcy. TUD has chosen Aqua Tech out of Carmichael for $2K per tank. Chris has contacted them for a quote that came back at $8,450 for two of our tanks. Chris will continue to look for another company.
* Backup for Mike Talley – Mike found someone named “Josh” in the neighborhood but Josh has declined. Another referral from TUD is Darren Vallelunga and Carl Anderson, both work for TUD. They both have requested $30 per day. Mike would like to reduce his schedule to Monday – Wednesday and have Darren and Carl take over Thursday and Friday and the board will continue covering the weekends.
* Board requests a plant tour with Mike Tally – Chris to follow up with Mike for timing

Board proposes to hire Darren Vallelunga to train and cover for Mike Tally’s reduced schedule and to raise Mike Tally’s daily rate from $20 to $30 per day upon beginning of training. Upon motion duly made, second and carried, were approved by the board.

Board needs to set up a special account locally for our capital reserves because Irv is having trouble finding financial institutions to work with 503c. We also need to sign the documentation for the emergency fund and the capital reserves. Irv to resend to Chris.

Next board meeting: February 21, 2023 at 7PM

There being no further business to come before the board, the meeting was adjourned.

Pump House Schedule: December – Chris, January – Kari, February – Gary, March - Al

Kari Kirby\_\_\_\_\_\_\_\_\_\_\_\_

Kari Kirby, Secretary